

TRN-92-52  
*[Signature]*

Approved For Release 2002/09/03 : CIA-RDP78-04913A000100020036-4

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Comptroller

~~CONFIDENTIAL~~  
OGC HAS REVIEWED.

DATE: OCT 11 1951

FROM : General Counsel

SUBJECT: Use of University Officials for Recruitment Purposes

1. This is in response to your oral request concerning the most suitable arrangement for engaging the services of certain university officials who are to assist in the recruitment and selection of trainees.

2. Universities of any size usually maintain a placement bureau for their graduates and superior type students. It is believed that prior to engaging the services of any university officials some consideration might be given to placing universities on a voluntary contribution basis.

3. Where universities do not have placement bureaus or are unwilling to enter into the type of arrangement here concerned without compensation, it would appear appropriate to enter into a contract with the university based on the retainer fee principle rather than a consultant type arrangement. Such contract naturally would cover a specified period and would be terminable at the election of the Government upon seasonable notice to the university. The type of fund to be charged in this matter would appear to be conditioned upon the nature and circumstances of the recruitment, the selection and ultimate use contemplated. It is my opinion that should some circumstances require a charge to unvouchered funds, then the entire contract should likewise be chargeable to unvouchered funds.

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OGC/JK:mw

  
LAWRENCE R. HOUSTON

Distribution:

Orig - Addressee  
2 - OGC

UNCLASSIFIED	RESTRICTED	CONFIDENTIAL	SECRET
(SENDER WILL CIRCLE CLASSIFICATION TOP AND BOTTOM)			
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
<i>CONFIDENTIAL</i>			
TO		INITIALS	DATE
1	Comptroller		
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FROM		INITIALS	DATE
1	General Counsel	<i>CHW</i>	
2			
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<input type="checkbox"/> APPROVAL		<input type="checkbox"/> INFORMATION	
<input type="checkbox"/> ACTION		<input type="checkbox"/> DIRECT REPLY	
<input type="checkbox"/> COMMENT		<input type="checkbox"/> PREPARATION OF REPLY	
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REMARKS:			
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CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
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TO		INITIALS	DATE
1		GMB.	10/24/51
2		Cow	10/24/51
3		GWH	10/28/51
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FROM		INITIALS	DATE
1	Comptroller	MS	23 Oct. 1951
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<input type="checkbox"/> APPROVAL	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE	
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<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> RECOMMENDATION	<input type="checkbox"/> FILE	
REMARKS: 3. & <i>Same take necessary allotted action via UV.</i> <i>Melons &amp; CRS agreed that for FY 57</i> <i>and hereafter we will carry all consultant</i> <i>contracts appointed pursuant to this</i> <i>project on unvouchered funds.</i> <i>Cow</i>			
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